



RIRAGIA TECHNICAL AND VOCATIONAL COLLEGE

P.O. Box 1809-40200

KISII

[riragiatti@gmail.com](mailto:riragiatti@gmail.com)



*Ref No: RTVC/ADM/F002*

**ADMISSION LETTER**

**STUDENT NAME:** \_\_\_\_\_

**ADMISSION NUMBER:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

**ADMISSION DATE:** \_\_\_\_\_

Dear student,

I am pleased to inform you that you have been admitted to our institution to study

Department of \_\_\_\_\_

You are required to report on \_\_\_\_\_ Between 8:00 am and 4:00 pm.

**Conditions of Admission**

- Non-refundable application fee of **Kshs.500** for Self-Sponsored Students and **Kshs. 2,000** for Students admitted through KUCCPS and **Kshs.7, 500** part of College Fees. (Paid once)
- Accommodation is available charged at **Kshs 4,000 per term** \ on first come first serve basis.
- Meals are served at the dining hall on Pay-As-You-Eat system at subsidized prices.
- Following your placement in this institution, you are eligible for a Government Scholarship, Loan and Bursary to assist with your educational expenses. If you need Government financial support, you **MUST** make an application for consideration through the official website [www.hef.co.ke](http://www.hef.co.ke). In case Government scholarship, Loan and Bursary do not cover the entire cost of your program, the deficit will be met by your parent/guardian.

**Fees must be paid to the College Account No. 1268855723 KCB Bank Kisii West Branch.**

**Or through Mpesa**

**MPESA Paybill Number: 522533**

**Account Number: 7628391**

**Business Name: Riragia TVC**

**NB: When inputting account number, type 7628391#admission number**

- Students to buy the following for their own use;
  - Stationery
  - Course requirements as advised by HOD
- Upon reporting present originals and photocopies of;
  - KCPE&KCSE certificates or result slips
  - School leaving certificates
  - Birth certificates
  - Stage I or stage II certificate
  - ID card
  - Admission letter
- You are required to download the college rules and regulations and academic policy from the college website [www.riragiatic.ac.ke](http://www.riragiatic.ac.ke) and read.

**STUDENT COMMITMENT**

I..... ID NO.....

ADM NO..... being a student at Riragia Technical and Vocational College do hereby confirm that I have downloaded the college rules and regulations and the academic policy and read and understood. I accept to abide by them during my period of stay in the institution.

If found contravening the laid down administrative expectations, then appropriate action shall be taken against me as per the college rules and regulations.

Signature..... Date.....

**WITNESSED BY;**

**Parent/Guardian**

Name.....

Signature..... Date.....

Official Stamp/ Signature

.....

**REGISTRAR**